

7TH INTERNATIONAL ALEXANDER TECHNIQUE CONGRESS. ENROLMENT FORM

Please read all notes overleaf. If paying by credit/debit card you can also enrol on www.atcongress.net

First name: _____

Male Female

(Necessary if booking college accommodation.)

Surname: _____

Address: _____

Tel: _____ Mobile: _____

E-mail: _____

Congress fees The Congress fees cover access to all Congress events (excluding optional tours). There is no discount for part attendance.

Early enrolment requires payment in full before 31st January 2004; regular enrolment is available until the start of the Congress. Student enrolment requires proof of student status (see note 1 overleaf).

I choose the following enrolment (*the amount in italics includes 4.5% credit card surcharge*).

Early (£225/£235.13) Regular (£260/£271.70) Regular deposit (£100/£104.50)

Student early (£200/£209) Student regular (£225/£235.13) Student regular deposit (£100/£104.50)

Deposits secure you a place and an enrolment number. The balance is due no later than 15th May 2004. If no balance is received the deposit less £30 is automatically refunded. Please see note 2 overleaf for our refund policy.

Accommodation For details of the colleges please see overleaf or on www.atcongress.net.

Please mark your preferences 1, 2 and 3 in case your first choice is not available. (See note 3 overleaf). (*The amount in italics includes 4.5% credit card surcharge*).

Magdalen College: Standard (£510/£532.95) En-suite (£575/£600.88)

Merton College: Standard (£475/£496.38) En-suite (£565/£590.43)

St. Edmund Hall: Standard (£475/£496.38) En-suite (£550/£574.75)

University College: Standard (£505/£527.73)

I want my meals to be vegetarian. Other requirements _____

I am paying a deposit of £100 to book the above room. I understand the balance is payable no later than 15th May 2004. Please see note 2 overleaf for our refund policy.

I will take care of my own accommodation and I understand that no meals at the Colleges will be available to me

I enclose a cheque for £_____ as payment for the ticked options. I will make a bank transfer for £_____ to the following account: Alexander Congress Ltd. at HSBC, IBAN is: GB08MIDL40020831318845, and our BIC: MIDLGB2105T. (Because of the 4.5% credit card surcharge this option is cheaper than paying by credit card if paying from other EU countries. It may also be cheaper from certain other countries outside the EU. Please ask your local bank.) Please pay the charges in connection with the transfer.

I wish to pay by Visa/MasterCard (4.5% surcharge applies) or by a UK switch/debit card (no surcharge). Please debit my card by £_____

Card no. _____

Expiry date: _____

Issue no. (Switch cards only). _____ Name on card: _____

Signature: _____

Please send me information about childcare for children of the following ages: _____

Please send this form to: Congress Registrar, Alexander Congress Ltd., 6 Ravenslea Road, London SW12 8SB, England. You will receive a receipt plus confirmation of the booking and your enrolment number by post. Please allow 4 weeks for this.

Colleges

All rooms are fully equipped with washbasin and bedlinen. Soap and towels are provided. Prices include breakfast, lunch and dinner for 6 nights - from Monday night to Sunday morning. There are no options for less than 6 nights, half board, or the like. Standard rooms share bathrooms and toilets.

Magdalen College - 150 rooms available (56 en-suite)

Magdalen College is 150 yards down the High Street from the Examination Schools. It was founded in 1458 and stands in 100 acres of land which contain gardens, a deer park, river walks, water meadows and playing fields. The rooms are situated within the medieval perimeter wall of the College. The College maintains its own launderette for basic linen with coin operated washers and driers. Irons and ironing boards are situated in various locations in the College.

St. Edmund Hall - 30 rooms available (3 en-suite)

St. Edmund Hall stands opposite the Examination Schools (entrance on Queen's Lane). It dates from the early thirteenth century although most of the buildings today are from the 17th and 19th centuries. All rooms have shaving lights and sockets. As St. Edmund Hall is the only College where there are no smoke alarms in the bedrooms we recommend this for smokers.

University College - 150 rooms available (none en-suite)

University College was founded in the 13th century. It is situated next to the Examination Schools on the High Street. Some of the rooms are in a modern building dating from around 1970.

Merton College - 100 rooms available (45 en-suite)

Merton College was founded in 1264 and some of its buildings date from the 14th century. It is situated in the small and quiet Merton Street which lies behind the Examination Schools. There is meadowland running down to the River Thames to the back of the college, and it is therefore in a very quiet location. About 50 rooms have en-suite bath or shower facilities.

If you have special requirements, e.g. requiring ground-floor access, please contact the Congress Registrar at Alexander Congress Ltd., 6 Ravenslea Road, London SW12 8SB, England. E-mail: office@atcongress.net

College accommodation booking must be received before 28th July 2004.

IN THE SPIRIT OF THE INTERNATIONAL CONGRESSES we value the many approaches to the learning and teaching of Alexander's work. Registration for the Congress implies agreement to participate in this spirit of mutual respect and not to demean the person or work of other participants. We ask all those enrolling for their participation in fostering a supportive atmosphere where diversity is encouraged and respectful dialogue enjoyed.

Notes

1 Available for students on accredited teacher training courses. An original letter of student verification required: the letter needs to be on the training course letterhead, specifying start date and end date for the named student. The student rate is open to students who are registered as such in July or August 2004 (qualifying in July 2004 is acceptable). The letter needs to be signed by the head of training or assistant head of training.

2 Refund policy: 100% if cancelling within 7 days of receipt of the booking. 100% less £30 administration fee if cancelling before 15th May 2004. 50% if cancelling before 1st August 2004. No refunds available on college accommodation after 1st August. 50% refund on Congress fees available until 15th August, after which no refunds are available. If payment has been made by credit card a refund can only be made to the credit card. The refund will be made in British Pounds Sterling. If payment has been made by cheque a refund will be made by cheque in British Pounds Sterling (refunds cannot be made in foreign currencies). A refund on a payment made by a credit card/debit card can only be made to the same card. Any cancellation has to be made in writing.

3 All rooms are single rooms and the price covers full board from dinner Monday evening 16th August up to and including breakfast Sunday morning 22nd August but *excludes drinks*. College accommodation booking must be received before 28th July 2004. Rooms are supplied on a first-come, first-served basis. We are sorry that the Colleges cannot accommodate children under 16. Smoking is not allowed in any of the meeting halls or the common rooms of the colleges.

Photography and recording are only permitted with the presenter's permission. Professionally reproduced audiotapes may be available for purchase after the Congress. Some of the presentations may be professionally videotaped and made available for purchase.